

**HIMACHAL PRADESH
PUBLIC SERVICE COMMISSION**

Instructions to Candidates for Document Verification for the post(s) of Conductor, Class-III (on contract basis) in HRTC under the Department of Transport, H.P.

1. With reference to your application for the post of **Conductor, Class-III (on contract basis) in HRTC under the Department of Transport, H.P.** vide advertisement No. 38-5/2022 dated 24-09-2022 (advertised by erstwhile HPSSC Hamirpur), which were re-advertised by the HP Public Service Commission vide advertisement No. 4/4-2023 dated 04-04-2023 and based on the performance of Screening Test which was conducted on 10.12.2022, you have been provisionally admitted to the document verification w.e.f. **19.02.2024 to 06.03.2024 (except 24.02.2024, 25.02.2024 & 03.03.2024)** in the office of the Himachal Pradesh Public Nigam Vihar Shimla -171002.
2. That you should ensure your presence in the H.P. Public Service Commission on the day of Document Verification (date and time indicate in e-call letter) and in HPPSC website at 10:30 A.M. i.e. on the day of Document Verification.
3. The fact that you have been invited for Document Verification does not confer any right on you for selection against the posts.
4. Please bring following documents in original along with attested copies.
 1. Educational qualification
 - i) Matriculation Certificate.
 - ii) 10 +2 Certificate.
 - iii) Conductor License, valid on the closing date of Online Recruitment Application as well as on the day of document verification.
 2. Himachali Bonafide Certificate.
 3. Category Certificate of SC, ST, OBC, WFF & BPL categories wherever applicable and EWS or BPL certificate along with Non-SC/ST/OBC certificate. The S.C. / S.T / O.B.C. certificate should be based on **parental basis**. All these certificates should be valid on the closing date of Online Recruitment Application as well as on the day of document verification and should have been issued by the competent authority as notified by the Govt. from time to time.
5. **“No Objection Certificate”** from your present employer in case working on regular basis in Government /Semi Government Organization. **Without N.O.C.** you will not be allowed to appear before the Document Verification Board and no further time will be allowed to produce N.O.C.
6. Your admission to the Document Verification is purely provisional subject to the verification of your eligibility as per rules / instructions.
7. Onus of proving that you are eligible for the post is on you only. If the date of notification / declaration of result is not indicated in the certificate / degree / marks list, the date of issue of certificate / degree / marks list shall be deemed as date of acquiring essential qualification.
8. Please bring the e-call letter when you come for the Document Verification. The Document Verification will be held on the scheduled date even if the day is later on declared holiday by the Government
